

BLOXHAM PARISH COUNCIL

MONDAY 4 NOVEMBER 2024

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
bloxhamparishcouncil@gmail.com
www.bloxhamparishcouncil.co.uk

29 October 2024

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 4 November 2024 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors Gordon Blakeway, David Hingley and Rob Pattenden and County Councillor Kieron Mallon are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:00pm – 7:05pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:00pm – 7:05pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:05pm – 7:10pm

4. **Minutes** - To confirm the minutes of the meetings held on 7 October 2024. **(Attached)**
7:10pm – 7:15pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 7 October 2024.
7:15pm – 7:20pm

6. **Chairman's Announcements**

- Bloxham Primary Travel Plan Group – Tuesday 12 November 2024 at 2pm
- Parish Council Mailing List
- Stone Hill Bench
- Cherwell District Council, Chairman's Charity Dinner – Saturday 16 November 2024 in aid of MIND.

7:20pm – 7:30pm

7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.

7:30pm – 7:40pm

8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.

7:40pm – 7:50pm

9. **Village Matters**

- i) Remembrance Day – To receive a report from Councillor Alex Harrison with regard to the Remembrance Day Parade on Sunday 10 November 2024.
- ii) Christmas Tree & Christmas Lights – To receive a report from Councillor Nick Rayner with regard to the Christmas lights and Christmas tree for 2024.
- iii) Air Quality – To discuss measurements of air quality outside the shops on High Street.
- iv) Riparian Responsibilities – To discuss riparian responsibilities relating to Sor Brook.

7:50pm – 8:20pm

10. **Planning**

- i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
- ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
- iii) Bloxham Neighbourhood Development Plan – To receive an update on the review of the Bloxham Neighbourhood Development Plan and to consider the quote from Troy Planning for support to assist with the review.
- iv) Planning Application 23/01265/OUT, OS Parcel 0078 North West of Quarry Close, Quarry Close, Bloxham – To receive an update on the Planning Inquiry which started on 8 October 2024 and lasted four days.
- v) 24/02541/OUT - William Davis Homes, Land South of 3 to 5, Hartshill Close, Bloxham – To approve the Parish Council's objection to an outline planning application (with all matters reserved except for primary means of vehicular access from the A361) for the residential development of up to 150 dwellings, alongside associated access, green and blue infrastructure (including public open space, a play area, and drainage), required ground remodelling and supporting infrastructure.
- vi) 24/02457/DISC and 24/02458/DISC – Bloxham School – To discuss the discharge of Condition 2 (Community Use Agreement) of 21/01685/F and the discharge of Condition 2 (Community Use Agreement) of 24/01263/F.

8:20pm – 8:50pm

11. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.

- ii) Drop-In and Chat – To discuss any issues raised at the Drop-In and Chat.
- iii) EV Charging Points – To discuss the proposal for EV charging points at Jubilee Park.
- iv) Jubilee Hall – To approve an agreement with Gigaclear for WIFI at Jubilee Hall. **(Information previously circulated)**

8:50pm – 9:00pm

12. Financial Matters

i) Financial Matters

- To approve the accounts for payment; and
- To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(Reports to follow)**

ii) Budget Monitoring – To note the budget monitoring report for 2024/2025. **(Report to follow)**

iii) General and Ear-Marked Reserves – To note and approve the Parish Council's Reserves. **(Report to follow)**

9:00pm – 9:10pm

13. Correspondence – Items of correspondence will be circulated to members. **9:10pm – 9:15pm**

14. Public and Press – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15 & 16 on the grounds that it could involve the likely disclosure of private and confidential information.

9:15pm – 9:20pm

15. Right of Access – To discuss the Parish Council's agreement with Bloxham School regarding the right of access across Jubilee Park to Dewey Sports Centre.

9:20pm – 9:30pm

16. Staffing Matters – To note the NJC pay agreement and approve the increase of the salary for the Clerk & Responsible Financial Officer, which is back dated to 1 April 2024. **(Information previously circulated)**

9:30pm – 9.35pm

17. Meeting Dates – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.

- Monday 2 December 2024
- Monday 6 January 2025
- Monday 3 February 2025
- Monday 3 March 2025

9:35pm

18. Items for the Future Agendas/Items of Information

- Traffic Calming Working Group & Community Speed Watch
- Biodiversity Areas in Bloxham

9:30pm

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.

Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Saturday 9 November 2024

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk